

## LDAG MEETING

June 1, 2016  
*via teleconference*

## MINUTES

**Present:** Tara Williston (Hazelton)  
Sara Lewis (Houston)  
Virginia Charron (Kitimat)  
Joe Zelwietro (Prince Rupert)  
Wendy Wright (Smithers)  
David Tremblay (Terrace)

**Absent:** Galina Durant (Stewart)

1. Approval of the Agenda
2. Adoption of the minutes of March 30, 2016 (D. Tremblay/W. Wright/carried)
3. **Business Arising**
  - a) **Newsletter**

Readership percentage is high for a non-profit (almost 50%), but because the actual pool of readers is low actual numbers are low (i.e. 50% of 40 people is only 20 people). However, library directors feel the newsletter provides staff with a broader perspective and creates cohesiveness between libraries. Lauren will carry on and analyze the readership results at the end of the year for a final decision on whether to continue the initiative.
  - b) **TRC community dialogues**

**ACTION:** Lauren will make application to Reconciliation Canada for events in early spring 2017 in PR, Terrace, Hazelton and Smithers.
4. **New Business**
  - a) **Libraries Branch strategic planning**

Lauren and Wendy reported on the session held in Richmond in May.
  - b) **Fall conference**

Library Directors are happy with a theme of "Community" for the conference, with topics based on the results of 2015 training survey (advocacy, partnerships, marketing, space planning). It was noted that not all staff are involved with these areas; other suggestions for concurrent sessions included an Evergreen tutorial led by Shawn Durocher and a reprise of Wendy's tech presentation from last year. It was also agreed that the staff roundtable will require an agenda and a facilitator this year.

**ACTION:** Lauren to compile a draft program for library director review.

c) **FSEAP**

David reported on a consortium the TPL has joined which provides an employee assistance program for 10 employees for \$550.

**ACTION:** Libraries interested in this program should contact David for details.

d) **Board rep involvement**

Federation board meetings are difficult to schedule and frequently held without a quorum. Library directors have offered to assist with encouraging board rep or alternate attendance for each meeting in the future.

5. Next LDAG meeting: TBD  
Next Board meeting: June 16, 2016

DRAFT