



2017 ANNUAL GENERAL MEETING

Thursday, April 6, 2017

MINUTES

Present: Tim MacDonald, chair (Prince Rupert) **Absent:** Sylvia Alderton (Stewart)
Patti Chapman (Terrace)
Manon Joice (Kitimat)
Dee McRae (Houston)
Kay Mackenzie (Smithers)
Debbie Sullivan (Hazelton)
Tara Williston (Hazelton staff)
Wendy Wright (Smithers staff)
Lauren Wolf (NWLF staff)

The meeting convened at 7:01 p.m.

1. Approval of the Agenda

The agenda was approved as presented (Tim/Kay/carried)

2. Adoption of the minutes of April 9, 2016

The minutes were approved as presented (Tim/Debbie/carried)

3. Chair's report

The Chair's report was received for information.

4. Treasurer's report

The Treasurer's report was approved (Patti/Tim/carried)

5. Director's report

The Director's report was received for information.

6. Ministry of Education, Libraries Branch update

The Ministry's report was received for information.

7. Library roundtable

Prince Rupert: The board is currently finishing a report to Council regarding wage parity between library and city staff, authored by a joint labour/management committee. Findings show that parity does not exist between equivalent positions and a request will be made for increased funds to close this gap.

Kitimat: The decision has been made to close the library on Sundays due to decrease in population and consequent weak demand. Wifi will still be available outside the building.

Terrace: Surveys were conducted in 2016 to seek input for the launch of a Library of Things. Materials are now coming in, including musical instruments, a sewing machine, and construction tools. This fall marks the 50th anniversary of the library in its present location, which will be celebrated with a series of community events.

Hazelton: 2017's major focus for the board will be the development of the library's first strategic plan. A facilitator has been retained to assist with the process. A reconciliation activities plan has also been developed to draw attention to the Truth & Reconciliation Commission (TRC) report, including a reading of the 94 recommendations in the library in June, along with in-house displays, space to make a pledge, and a visual map of individual reconciliation journeys.

Smithers: The board is focusing this year on the support required to build a new multi-use centre for the community, envisioned to include the library, museum, art gallery, and the Chamber of Commerce in one building. A new position has been created for an indigenous student to run the Summer Reading Club this year, funded entirely by donations and community fundraising efforts. The board has also approved a new policy to give preference to indigenous people in all hiring decisions (all else being equal) to rectify the historical imbalance among library staff and to ensure better connection to Smithers' First Nations' people.

Houston: The board asked for, and received, an increase in funding from district council to provide a raise for all staff. They have also instituted regular review of the strategic plan after every AGM. This year's review yielded a number of changes to the library's strategic direction.

Stewart: Lauren reported on the library's efforts to find a new location, as well as Ministry of Education interest in the library board's progress. Lauren will be attending Stewart Public Library's next board meeting.

Action: Lauren will report back to the NWLF board with an update on SPL.

8. Elections

Elected by acclamation were:

- Chair: Manon Joice, Kitimat
- Vice-chair: Debbie Sullivan, Hazelton
- Treasurer: Patti Chapman, Terrace

Action: Lauren will organize a telephone meeting of the past chair, new chair and vice-chair for a brief orientation session.

9. Signing Officers

Current signing officers are Tim MacDonald, Patti Chapman, Joe Zelwietro and Lauren Wolf.

Action: Lauren will change Tim MacDonald signing authority to Manon Joice, the new chair.

10. Adjourn

The meeting adjourned at 7:45 (Tim/Dee/carried)

Next meeting: Spring 2018