



LDAG Meeting

Thursday, July 11, 2019

10:00 a.m.

via teleconference

MINUTES

Present: Sara Lewis (Houston); David Tremblay (Terrace); Virginia Charron (Kitimat); Wendy Wright (Smithers); Rebecca Mitchell (Stewart); Brian Butler (Hazelton); Melissa Sawatsky (NWLF)

Regrets: Joe Zelwietro (Prince Rupert)

Meeting called to order: 10:04 a.m.

1. **Approval of the Agenda**

Wendy made a motion to accept the agenda as presented. Rebecca seconded. Carried.

2. **Adoption of the minutes of March 25, 2019**

Wendy made a motion to accept the March 25, 2019 minutes as presented. Rebecca seconded. Carried.

3. **Financial update**

a) Financial update—Budget as at May 31, 2019

Melissa gave an update on 2019 expenditures and the need to find a bit more funding for the Ivan Coyote tour. Discussion of potential local funding options for each member library. Budget to the end of May 2019 accepted by LDAG.

ACTION: Melissa will seek local grant funding for approximately \$1,000-\$2,000.

4. **Business Arising**

a) Ivan Coyote Tour update (dates/times, locations, tour promo)

Discussion of budget and potential avenues for local fundraising. Wendy/Melissa will talk to the President of the Smithers Pride Society about grant options. Suggestion that unionized member libraries contact their local CUPE offices for potential support.

Note to all that Melissa will create promotional materials (using info from Ivan's press pack) for this regional tour, one listing all the dates, and another that can be adapted for your local event.

ACTION: Melissa will resend an updated tour schedule to the LDAG.

b) Policy Manual updates (feedback from LB)

Melissa shared Denise McGeachy's feedback on the updated NWLF Policy Manual, which included consistent questions about how some wording re: circulation policies and ILLs have been superseded by BC OneCard. Comment that the value of NWLF is more about pooling knowledge, resources, equipment, training, etc.

ACTION: Melissa to update the Policy Manual following Denise's feedback and send to LDAG

c) October 5th Strategic Planning Session update

Edel Toner-Rogala (NCLF/NELF Director) will be facilitating our strategic planning session in early October. Library Directors are asked to circulate/gather info from their library boards to help inform the session (surveys from Edel to come).

d) Report on going fine-free & handling fines

The change has been overwhelmingly positive, although a few patrons were concerned about the library losing money. The board was hoping that people would be making voluntary donations when they bring back late items, which has not been happening. Signage/PR announcing the change mentioned that donations are welcome, but the library is not seeing this kind of revenue. Similarly, Hazelton is receiving little in the way of overdue-related donations, but exam invigilations have increased, so the budget is doing fine. Long overdue items are coming back now.

In Kitimat, staff members are very generous with fine collection and they are waived if a patron is unable to pay. Houston has been trying to get the board to go fine free, but in the interim have started by cutting fines in half to clear patrons' account.

Lengthy discussion about issues surrounding exam invigilation increases due to Coast Mountain College ceasing to offer the service. This has become a regional issue for students.

5. **New Business**

a) 2020 tours (suggestions for survey; revisit Howie Miller)

Howie Miller would likely involve a grant application to the Canada Council or other. Kitimat might have access to some funding for this tour, at least locally.

Action: Contact Howie Miller re: costs for an NWLF June tour (working around June 21st NIPD in Smithers)

Action: Contact Andy the Musical Scientist

Action: Send survey to gauge priorities (check Arts Starts for other ideas)

b) Roundtable (2-minute updates)

TABLED

6. **Adjournment:** 11:00 a.m.

Next LDAG meeting: September 2019