



LDAG MEETING

Tuesday, October 17, 2017

MINUTES

Present:	David Tremblay	Regrets:	Sara Lewis
	Tara Williston	Absent:	Galina Durant
	Wendy Wright		
	Virginia Charron		
	Joe Zelwietro		
	Lauren Wolf		

0. Allan Carlson and Denise McGeachey of the Libraries Branch discussed the purpose of the library connectivity survey which will be released this week. All libraries are asked to respond to the survey.

1. **Approval of the Agenda** (Virginia/Wendy)

2. **Consent Agenda** (Wendy/Virginia)

a) Adoption of the minutes of June 22, 2017

b) 2018 tour planning update

3. **Business Arising**

a) **ILL costs**

Factors contributing to the province-wide increase in ILL request include open patron access, reduced budgets for acquisitions, outdated internal processes, and system improvements. NCLF and NELF would like to participate in our data gathering exercise. It was agreed that creating a benchmark to

understand and communicate the impact of ILL requests in our libraries is important.

Action: Lauren will develop a spreadsheet for NWLF, NCLF and NELF libraries to record data.

4. **New Business**

a) **2017 tour results/follow up**

Library directors discussed 2017 programs. More flexibility in age ranges and with group sizes would be appreciated. Options for addressing no-shows for registration programs included asking for a deposit; all programs first-come, first-served at the door; placing no-shows on a waiting list for future programs. It was agreed that a one-size-fits-all policy would not be effective, and that each library will do their best to limit the impact of no-shows on waiting list registrants.

b) **2018 draft budget**

The draft budget was reviewed and accepted by the library directors.

c) **Federations & ABCPLD**

Federations: Directors are meeting monthly. Current activity includes advocacy within the BC library community, ILL data collection, and consortial agreements. Library directors are asked to try to order patron cards in the spring to coordinate with InterLink order as this will reduce costs substantially. A notice will be sent in advance of the spring order placement.

ABCPLD: The proposal to hire a manager for the association will increase membership dues. Mari Martin provided an excellent update on Libraries Branch activities; Lauren has requested a copy or link to share with the library directors. Federation directors were asked to leave the fall meeting during the closed session.

ACTION: Lauren to clarify ABCPLD federation (associate member) status in closed sessions. LDAG will send a letter if required.

5. **Director roundtable (ACQUISITIONS)**