



HAZELTON - HOUSTON - KITIMAT - PRINCE RUPERT - SMITHERS - STEWART - TERRACE - NWCC

north coast library federation

LDAG MEETING

Tuesday, December 15, 2015

MINUTES

Present: Virginia Charron (Kitimat)
Ruth Cooper (Hazelton)
David Tremblay (Terrace)
Melanie Wilke (NWCC)
Wendy Wright (Smithers)
Joe Zelwietro (Prince Rupert)
Lauren Wolf (NCLF)

Regrets: Galina Durant (Stewart)
Toni McKilligan (Houston)

1. **Review of the Minutes** of October 16, 2015

2. **New Business**

a) Revised circulation proposal (VC)

Kitimat would like to simplify their borrowing tiers within the NCLF. It was agreed that a slight alteration to the policy manual introduction to remove the word "full" from NWLF borrowing privileges would address these concerns.

b) Limiting inter-federation borrowing (WW)

Some libraries are becoming barraged with requests for ILL and would like to limit the number of items allowed per borrower so that materials are available to their own patrons. It was noted that NCLF members no longer have priority within ILC, but that hold limits will theoretically be available after the changeover in January. It was agreed to wait and see what impact the new zone will have on NCLF libraries and add restrictions later if needed. It was also agreed that ILC will be a standing LDAG agenda item so that directors can compare notes on a regular basis.

c) Federations and Library Branch meetings (LW)

Lauren reported that the five federation managers have agreed to meet as a group on a quarterly basis with Libraries Branch staff to discuss areas of common interest and to ensure the needs and views of member libraries are heard. The first 2-hour meeting in November covered an introduction to the new library consultant, preferred communication between Branch and federations, communication preferences between federations, suggestions for Branch contributions to the library sector, common activities including strategic planning and development of training plans, and shared surveys. The meeting was valuable to all participants.

Branch staff confirmed that the allocation review of the yearly \$14 million in public library funding will not be completed until 2016, and no changes in grant amounts will take place until the 2017/18 funding year. 2016 grant expectations will be similar to those in 2015.

d) Shipping subsidy

The group discussed the allocation of the \$3,700 shipping subsidy. It was decided the amount would be divided equally among all full member libraries.

Action: Lauren will cut cheques asap.

e) AGM

Options for location and timing of the 2015 AGM were discussed. It was decided that the meeting will be held in Kitimat at the beginning of June, 2016.

Action: Lauren to distribute a board and LDAG poll to determine the best date.

Next meeting date/time: January 2016 (poll to follow)