



HAZELTON - HOUSTON - KITIMAT - PRINCE RUPERT - SMITHERS - STEWART - TERRACE - NWCC

north coast library federation

LDAG MEETING

March 30, 2016

1:00 p.m.

via teleconference

MINUTES

Present:	Tara Williston (Hazelton)	Regrets:	Toni McKilligan (Houston)
	Virginia Charron (Kitimat)		Melanie Wilke (NWCC)
	Joe Zelwietro (Prince Rupert)		Galina Durant (Stewart)
	Wendy Wright (Smithers)		
	David Tremblay (Terrace)		

1. Approval of the Agenda
2. Adoption of the minutes of January 29, 2015 (DTremblay/WWright/carried)
3. Business Arising
 - a) NWLF 2016 training
 - i. Finalize funding processThe funding process for board and staff training was approved.

- ii. Feedback on TOP/Sitka online training

A number of issues hampering some libraries from pursuing online training for board and staff were discussed, including technical issues of internet speed, access, and skill, as well as resistance to making time and commitment to this form of learning. While Sitka staff training was praised as helpful, well-received and comfortable, one library was still encountering barriers to staff participation. All agreed that TOP training in person was a preferable experience to the online version. As a consequence, it was resolved that:

- Smithers PL will arrange for a visit from Shawn Durocher (Kitimat) to assist with Evergreen; travel costs to be paid by NWLF
- Lauren will organize a fall TOP session in conjunction with the 2016 NWLF conference in Terrace; costs to be paid by NWLF.

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b) Community dialogue on Truth & Reconciliation

The joint proposal to the Ministry of Aboriginal Relations & Reconciliation was discussed. Kitimat town council recently held a similar meeting sponsored by Heritage Canada, with over 200 people in attendance. Lauren will keep LDAG informed of progress (potential interest and funding from MARR) for further discussion before moving forward.

c) ILC check-in

Libraries are experiencing very high volumes. This is good for patrons but possibly revised job descriptions and discontinuing some initiatives to make time for the surge in circulation. "We are dealing with it." It was decided that ILC no longer requires a standing item on future agendas.

4. New Business

a) NWLF 2016 database subsidy

The subsidy, while small, is appreciated and the funding process was approved.

b) 2015 financial reports

The financial reports were approved for presentation to the board at the upcoming AGM.

c) Revised 2016 budget

The budget was approved for presentation to the board at their next regular meeting with one revision.

d) NWLF newsletter

Directors discussed the first iteration of the federation newsletter. The majority are in favour of continuing the project on a monthly basis. Lauren will keep track of the web analytics to gauge interest among staff and board.

e) Virginia informed the group of free NIDUS webinars KPL screens in the library for patrons wishing to build living wills. Virginia will send contact information for library director follow-up.

5. AGM and next board meeting: Saturday, April 9 at 2 pm

Next LDAG meeting: TBD