



NWLF BOARD MEETING

Wednesday, July 24, 2019

7:00 – 8:00 p.m.

via teleconference

MINUTES

Present: Kay Mackenzie (Smithers), Jon Borgens (Kitimat), Patricia Lynn (Stewart), Cary Dalton (Prince Rupert), Brian Butler (LDAG), Melissa Sawatsky (NWLF)

Regrets: Patti Chapman (Terrace), Dee McRae (Houston), Braunwyn Henwood (Hazelton)

Meeting called to order: 7:01

1. Approval of the Agenda

Patricia made a motion to approve the agenda as presented. Jon seconded. Motion carried.

2. Adoption of the minutes of May 1, 2019 (p. 2 - 3)

Jon made a motion to approve the minutes of May 1, 2019. Cary seconded. Motion carried.

3. Treasurer's Report (15 mins)

a) *Balance/Income statements as at 06/30/2019 (p. 4 - 5)*

Melissa presented the financial statements through June 30, 2019.

b) *2019 budget update (p. 6)*

Melissa discussed the current income and expenditures in relation to the 2019 budget. Spending is largely on track, with a little extra spent on office expenses due to the need to order more NWLF cheques. Patricia made a motion to approve the Treasurer's report. Cary seconded. Motion carried.

c) *Fundraising for Ivan Coyote*

Melissa is seeking regional support for this tour from local granting organizations and has already secured \$400 from Smithers Pride Society and Smithers Public Library.

5. Business Arising (15 mins)

a) *2019 NWLF workplan update (p. 7 - 8)*

Melissa provided an update on the 2019 workplan.

b) *2019 Strategic Planning Meeting*

c) Edel Toner-Rogala (NCLF/NELF Director) will be facilitating our strategic planning session. Library Directors/Board Reps are asked to circulate and gather info from their library boards to help inform the session (survey questions to come).

○ **Date/time/location** – Saturday, October 5th from 10:00 a.m. – 3:00 p.m. in Smithers, BC at the Town Hall.

○ **Who will attend** – All board reps and Library Directors are invited

ACTION: All NWLF board reps and Library Directors are asked to confirm whether or not they can attend, and if not, if an alternate is able to attend on their behalf.

ACTION: Melissa will circulate Edel's survey questions in advance of the session.

6. New Business (10 mins)

a) *TOP Training information sharing*

A couple of libraries in the north are providing TOP training and would like to invite board members from other communities to attend as well. There will be a session in Smithers on October 26th and Kay can provide more information for those who may want to attend.

b) *Beyond Hope Conference debrief*

Melissa provided a brief summary of her experience at Beyond Hope, as well as a debrief on the reconciliation-oriented session she co-presented with Wendy Wright.

7. Adjournment: 7:29 p.m.

Next Board meeting: November 2019