



NWLF BOARD MEETING

Wednesday, November 27, 2019

7:00 – 8:00 p.m.

via teleconference

MINUTES

Present: Kay MacKenzie, Jon Borgens, Cary Dalton, Patti Chapman, Wendy Wright, Melissa Sawatsky

Regrets: Patricia Lynn, Dee McRae, Braunwyn Henwood

Meeting called to order: 7:02

1. Approval of the Agenda

Patti moved to approve the agenda. Cary seconded. Motion carried.

2. Adoption of the minutes of July 24, 2019

Cary moved to adopt the minutes from July 24, 2019. Jon seconded. Motion carried.

3. Treasurer's Report

a) *Balance/Income statements as at October 31, 2019*

Patti went over the statements, reporting that the assets and liabilities to date balance. Patti moved to approve the financial statements as presented. Cary seconded. Motion carried.

b) *2019 budget reconciliation*

Melissa updated the board on the status of 2019 budget, illustrating what remains to be paid out during this fiscal year.

c) *2020 draft budget for approval*

Kay moved to accept the 2020 budget as presented, with the amendment of increasing the Sage renewal to \$823. Jon seconded. Motion carried.

5. Business Arising

a) *2019 NWLF workplan update*

Melissa offered an update on the 2019 workplan, which is almost complete.

b) *2020-22 Draft Strategic Plan for review*

Minor edits and suggestions were made.

ACTION: Melissa will update the 2020-22 Strategic Plan with final suggestions from the Board and LDAG, and then submit for approval via email vote.

6. New Business

a) *Spring 2020 Tour: Andy the Musical Scientist*

Melissa informed the board of a planned spring tour with Andy the Musical Scientist. Any additional 2020 tours will need a separate funding source, as it's a conference year. Kay suggested approaching Seabridge Gold about potential funding in 2020. There is potential for assistance from them with the right speaker/event.

ACTION: Melissa to engage LDAG or board members for additional tour ideas.

b) *2020 Fall Conference*

LDAG arrived at **October 16-17, 2019** in Prince Rupert. Further planning and session ideas to begin in the new year.

c) *Member Library Roundtable*

Smithers: SPL organized an event with Bob Joseph (author of *21 Things You May Not Know About the Indian Act*). It was very well attended and valuable to the community. Smithers hosted TOP training (BCLTA), focusing on T&R and freedom of expression. Partnered with the Chamber of Commerce for an All Candidates meeting, and then the Chamber came to assist with "Candi-Dating" at the library. Recently wrapped up 6 months of regular Repair Cafes, which was very successful with a call to repeat the series from both volunteers and the community. Children's programs are going very well—the latest NID program had 125 attendees and the Haunted Library had 175. Board created a policy around Truth & Reconciliation that was thoughtfully considered. They are also drafting new strategic priorities around T&R and climate change. Friends of the Library had a Fall Book Sale that raised over \$6,000 (huge success). Wendy is organizing a BC Library Conference session on intellectual freedom and freedom of expression, and in a related event, Smithers' first banned books storytime is going to happen in February 2020.

Kitimat: Jon shared some upcoming events at KPL: Practice session for ESL folks; Christmas storytime session; holiday-themed events for kids, such as writing letters to Santa.

Prince Rupert: Cary shared that the board is finishing up their strategic planning by going over aspects of the plan in different committees. The new strategic plan will be finalized in the next couple of months.

Terrace: Patti shared that Terrace ran a successful mental health/first aid training session in October. The board closed the library for 2 daytime sessions and they received very positive feedback from staff re: the investment in that training. "The smartest card in your wallet" program (library card accepted at local businesses for discounts during Library Month) had a lot of uptake—2019 was even bigger than 2018. Outreach to businesses is part of TPL's advocacy plan and the Downtown Improvement Association helped spread the word to over 9,000 people. Held 2nd annual Sherwood Brewery pub quiz and there was a full house. New format for author visits: Lunch & Listen (well attended and will probably do more of that). This timing offers programming to retirees and those on lunch hour. Christmas storytime and holiday craft programs are coming up in December. In 2020, TPL will be creating a new strategic plan.

d) *NWLF Director update*

Melissa verbally gave notice of her resignation from the position of Federation Director, effective February 29, 2020 (*official letter attached separately*).

ACTION: A hiring committee to be established in order to hire a new Federation Director in the new year. Jon and Cary can commit to an extra meeting.

7. Adjournment: 7:47 p.m.

Next Board meeting: TBD