



NWLF BOARD MEETING

Monday, March 16, 2020

via teleconference

MINUTES

Present: Patricia Lynn (Stewart), Dee McRae (Houston), Patti Chapman (Terrace), Bernice Szydlik (Smithers), Anna Babluck (NWLF)

Regrets: Braunwyn Henwood (Hazelton), Cary Dalton (Prince Rupert), Anna Graeme (Kitimat)

Meeting called to order: 6:05 p.m.

1. Approval of the Agenda

Dee moved to approve the agenda with amendments.

Patti seconded.

Carried.

2. Adoption of the minutes of November 7, 2019

Tabled as there were not enough attendees of that meeting present.

3. Treasurer's Report

Patti moved to accept the Treasurer's Report as presented.

Patricia seconded.

Carried.

4. Director's Report

Anna gave a verbal report:

- Andy the Musical Scientist will be postponed until late September
- The Fall NWLF Conference is postponed until spring 2021
- 2020 workplan is done and will be circulated as the director's report for the AGM
- Zoom has been purchased so we can videoconference for future meetings

Dee moved to accept the director's report as presented.

Patti seconded.

Carried.

5. Old Business

None

6. New Business

a) Elections

- i) The position of Chair is still open and will be filled via an email motion.
- ii) Dee McRae was elected as Vice-Chair by acclamation.

b) Banking

i) Patricia moved to update the NWLF signing authorities as follows: remove Melissa Sawatsky and Kay MacKenzie, add Anna Babluck, add Cary Dalton pending email confirmation from him.

Patti seconded.

Carried.

Patti Chapman and Joe Zelwietro will remain on the account as signing authorities.

ii) Approval for bank card tabled pending more information.

iii) Dee moved to change the NWLF administrative address to 12495 Budds Rd, Prince George, BC, V2N 6K7.

Patti seconded.

Carried.

iv) Approval for credit card tabled pending more information.

Anna will contact Northern Savings for more information on the business credit card application process, after which the board will decide if bank and credit cards from Northern Savings are appropriate.

b) Covid-19 Roundtable Updates

Patricia: Stewart Public Library will close Wednesday. Staff will come in to work.

Patti: Terrace Public Library has closed to the public. The staff is working on administrating distance programming, including a nature scavenger hunt.

Dee: Houston Public Library is having a discussion on when to close and whether staff will keep working.

Bernice: Smithers Public Library closed to the public today.

7. Adjournment: 7:05 p.m.

Next Board meeting: TBD