

## **LDAG Meeting**

Monday, March 16, 2020

10:00 a.m.

via teleconference

### **MINUTES**

**Present:** Virginia Charron (Kitimat), Brian Butler (Hazelton), Rebecca Mitchell (Stewart), David Tremblay (Terrace), Anna Babluck (NWLF)

**Regrets:** Sara Lewis (Houston), Joe Zelwietro (Prince Rupert), Wendy Wright (Smithers)

*Meeting called to order: 10:05*

*Chair: David Tremblay*

1. **Approval of the Agenda**

Virginia moved to approve the agenda.

Seconded by Rebecca                      Carried

2. **Adoption of the minutes of November 7, 2019**

Virginia moved to approve the minutes as presented.

Seconded by Brian                      Carried

3. **Financial update**

Rebecca moved to accept the financial reports as presented.

Seconded by Virginia                      Carried

4. **Director's Report**

Submitted in writing.

5. **Old Business**

*a) NWLF Policy Manual updates*

Anna will draft recommended edits to the Policy Manual based on feedback from Denise McGeachy and send to the LDAG for discussion at a future meeting.

*b) 2020 Fall Conference*

The continued feasibility of a fall conference in 2020 was discussed, considering covid-19 restrictions and a late start on planning due to the director changeover.

David moved to postpone the NWLF Fall 2020 Conference to Spring 2021.

Seconded by Virginia                      Carried

6. **New Business**

*a) 2020 tours, Andy the Musical Scientist, and Coronavirus*

There was discussion regarding the tour by Andy the Musical Scientist in May and the spread of covid-19 to vulnerable communities. Anna will talk to him about postponing the tour until September or next spring.

*b) Roundtable*

Rebecca and Virginia submitted written roundtable updates. The rest of the discussion was about covid-19 measures.

Terrace is not cancelling their spring break programs, but they are all take home activities. They have put up signage and scheduled extra cleaning of high traffic areas and surfaces. They are promoting online resources and having discussions around what a closure scenario may look like. They have pulled their toys out of in-house circulation and are quarantining returned Library of Things items for 3 days.

Rebecca inquired about ILLs. Kitimat has suspended them. Terrace is still doing them for now.

Hazelton has cancelled all spring break activities.

Kitimat may be looking at a closure as soon as Friday.

7. **Adjournment:** 10:43

**Next LDAG meeting:** TBD